

NEWS YOU CAN USE!

From the Division of Data Policy Management & Research
Kentucky Department of Education



STI State (District) Enrollment and Assignment of State Student Identifier (SSID)

STIState, which includes the assignment of temporary state identifiers as well as test of data transfer with student records across the state, was piloted across the state in May of 2005. In July, STIState was turned off so that enhancements could be made and schools would not have to begin the school year using a new product.

Currently, KDE and STI plan to restart STIState Enrollment and assign permanent SSID's the last weekend in September. When schools come back into session that Monday morning, SSID's will be downloaded to the school STIOffice program as soon as STIState (District) Enrollment is turned on. This should not take more than a couple of minutes. At this point, if a school enrolls a student who was already enrolled in a school in their district, State Enrollment will work the same as STIDistrict Enrollment worked last time. If the school enrolls a student outside of their district, they will be able to search the state database. If that student is currently listed as withdrawn, they can enroll that student, immediately importing the student data (that has been determined will transfer between districts) as well as their permanent SSID. If they cannot locate that student or if they know the student is new to the state, they will enroll them as a new student and a SSID will be automatically assigned to that student upon enrollment.

For assistance with STIState or STIState Enrollment, refer to the following contact list: STI Support for the product, first you will contact your DTC. If you need further assistance, contact the STI Help Desk at 1-877-844-08484. If you need other assistance with STIState (Basically any question that starts with "I have a student who..." and ends with "How should I handle this in STIState Enrollment?", contact Tina Logan (tina.logan@education.ky.gov) or Debbie Weber (debbie.weber@education.ky.gov) via email or phone at (502) 564-5279.



2005-06 STI v8.0 Data Standards

The 8.0 Data standards documents for STIOffice, STIHealth and STISets have been posted to the KDE website. The complete web link address is <http://www.education.ky.gov/KDE/Administrative+Resources/Data+and+Research/Data+Standardization/default.htm>

These documents outline all fields that have to be completed within the STI programs for KDE state reporting purposes during the 2005-06 school year. If you have any questions regarding the standards documents, please contact Windy Newton at 502-564-5279 or email

Windy.Newton@education.ky.gov

Kentucky's Student Information System (SIS)

Request for Proposal



In the past few months rumors have been flying that KDE is “getting rid of” STI so we thought we would take the opportunity to clarify the situation. The existing contract with STI expires June 30, 2005 and by law cannot be extended for more than one year. Per February 4, 2005 correspondence from Robbie Rudolph, Secretary, for the Finance and Administration Cabinet, KDE MUST engage in the procurement process and coordinate with the Commonwealth Office of Technology (COT) to complete a request for proposal for a new student information system no later than October 2005.

Currently there is a team of KDE staffers, from several different areas who will be gathering information and input from all stakeholders including parents, teachers, school, district, and state administrative staff, school, district, and state technical staff, etc to draft an RFP for a Student Information System (SIS). The current target date for issuance is October 28th. The proposal will post on Finance's procurement site and all vendors including the current system provider will have the opportunity to respond. Vendor responses are due to KDE by January 15th with a decision to be made by July 2006.



location location location

Remember, if you need to request a location number for a new school or program, the superintendent must submit the school name, school address, city, state, zip, phone number, FAX number, grade range, type of school, effective date of activation, magnet/or not, and the administrator name in writing to Debbie Weber via e-mail (Debbie.Weber@education.ky.gov), fax (502-564-9166), or by U.S. mail to the 15th Floor, Capital Plaza Tower, 500 Mero Street, Frankfort, KY 40601. The superintendent should also send written notification to Debbie Weber of any changes in the school information (grade span change, address change, telephone number change, closing, etc.) in order to keep the school data current.

Building a Culture of Quality Data:

A School and District Resource



There has been a growing awareness that effective teaching, efficient schools, and quality data are linked. A "Culture of Quality Data" is the belief that good data are an integral part of teaching, learning and managing the school enterprise. The National Center for Educational Statistics (NCES) Forum's Data Quality Task Force developed a guide to help schools and school districts improve the quality of data they collect and to provide processes for developing a “Culture of Quality Data” by focusing on data entry—getting things right at the source. The quality of data will improve when all staff understands how the data will be used and how data become information. This guide will show how quality data can be achieved in a school or district through the collaborative efforts of all staff. Please take a few moments and view the link below.

http://nces.ed.gov/forum/pub_2005801.asp

This link will allow you to download the full document or sections of the document relevant to your job. You may also request a bound free copy be mailed to you from “Edpubs” bookstore.



Upcoming Events

The Kentucky Directors of Pupil Personnel will hold their 53rd annual conference on September 21st through the 23rd. This year's theme is "DPP Roundup: Gettin' Em In, Keepin' Em In". The conference will be held at the Embassy Suites Hotel in Lexington. Highlights include an STI Mini-Lab, a Q/A session of the updated DPP Manual and last but certainly not least luncheon with keynote speaker, Commissioner Wilhoit. For full agenda, lodging and registration information please visit: http://www.kasa.org/KDPP_Conference.htm

The Kentucky School Board Association and Kentucky Center for School Safety (KCSS) will again be sponsoring the **11th annual "Safe Schools - Successful Students" Conference**, in collaboration with the KDE and Kentucky Educational Collaborative for State Agency Children (KECSAC). For more information, visit:

<http://kysafeschools.org/clear/conference/cssconf05.html>

TECH TIP



Have you ever sent out an email only to realize after you hit "Send" that you had a misspelled word? Here's how you can automatically spell check every email so this doesn't happen to you.

With Outlook open:

1. Choose the "Tools" menu
2. Under "Options" then select the "Spelling" tab.
3. Select the checkbox options to "Always suggest replacements for misspelled words" and "Always check spelling before sending"

That's all there is to it!

STAFF UPDATES:

Welcome!



Martha "Kay" Kennedy has recently joined the Division of Data Policy Management and Research as its new Executive Director. Kay brings a wealth of education and information technology experience to DPMR. She is a graduate of the University of Kentucky where she earned her Masters of Arts in Education and Mathematics. She has worked in such capacities as the Division Director for the Office for Consulting and Project Management for the Commonwealth Office of Technology, a Technology Project Manager at Humana, and her most recent assignment before joining DPMR was Project Manager over KDE's MUNIS 2004 Upgrade Project. In addition to her IT experience, Kay also spent 12 years working in the Franklin County Public School system as a Secondary Mathematics Teacher. In her spare time, Kay enjoys reading, cooking, and music. Kay also holds an interest in sports and just outright enjoys the time she gets to spend in being a registered KHSAA Fast Pitch Softball umpire! Go Kay!☺

Enjoy the new school year!

This and future issues of *NEWS YOU CAN USE!* may be found on the KDE web site. Just go to the Division of Data Policy Management and Research web page at <http://www.kentuckyschools.net/KDE/Administrative+Resources/Data+and+Research/default.htm> and click on “Newsletters”.

Please let us hear from you! Suggestions for newsletter topics may be forwarded to Kathy Ramlee Kathy.Ramlee@education.ky.gov